

# The Contemporary Austin

LAGUNA GLORIA

## Professional Photography Regulations

The Contemporary Austin offers a beautiful, historic, and unique setting for memorable professional photographs. To ensure a positive experience for you—while maintaining a pleasant experience for our museum guests—please be aware of the below rules and regulations. Fees collected from photography sessions help preserve this historic landmark site for future generations.

This form is required to be signed by the Patron and/or Photographer and along with full payment constitutes a contractual agreement and permission to shoot.

### PHOTOGRAPHY SESSIONS

Sessions are booked in 2-hour increments and are available during the hours listed below. Pre-Payment is required upon booking. Appointments MUST be made 72 hours prior to the photography session. All clients/photographers are required to check in with Visitor Services in the Driscoll Villa.

Please note that sessions are not always available due public and private events previously scheduled.

### PRICING

Bridal portraits: \$100 | All Family and Engagement portraits \$50 | Fashion/editorial/commercial shoots: by arrangement

All fees must be paid in advance prior to the beginning of the shoot. A 20% discount is available for members at the \$250 Supporter Level and above. Sessions are complimentary for confirmed wedding clients.

### PHOTOGRAPHY HOURS

Driscoll Villa:	Monday Closed   Tuesday–Sunday 10am–4pm
Laguna Gloria Grounds:	Monday–Saturday 9am–5pm   Sunday 10am–5pm
After Hours, Mondays or Holidays:	By arrangement only—please inquire.

### ACCESS

Photography may take place on the grounds of Laguna Gloria as well as the interior of the Driscoll Villa (offices excluded). Access is subject to availability and must be approved in advance. Please note that any personal belongings left in the Villa after 4pm will not be accessible until the following business day.

The Contemporary Austin reserves the right to refuse admittance for photography/videography and/or to change its photo policy without advance notice.

### BRIDES

The restroom on the second floor of the Driscoll Villa contains a dressing area with mirrors and lighting. This area is not private or secure. There is a standing mirror available for bridal shoots if desired.

### PAYMENT

We accept cash, check, or charge. Make checks payable to The Contemporary Austin (3809 West 35<sup>th</sup> Street, Austin TX 78703). Receipts will be issued upon request.

The Contemporary Austin  
Laguna Gloria  
3809 West 35th Street  
Austin TX 78703  
512.458.8191 x255  
rent@thecontemporaryaustin.org

## **CANCELLATION**

In the case of weather, patrons may reschedule or receive refund upon request. Other cancellations: if cancellation is received (by voicemail or email) more than 24 hours in advance of the appointment, a refund will be issued. Please allow 2–3 weeks for refund. The Rentals Department reserves the right to reschedule or cancel any reservation. All fees for cancelled appointments will be fully refunded.

## **ARRIVAL**

Clients are required to check in with the Visitor Services desk upon arrival. Clients will be required to sign The Contemporary Austin's Photography Guidelines form PRIOR to shooting. If the shoot is outside our normal indoor operating hours, the client will be required to check in with the Rentals Department located on the third floor of the Driscoll Villa.

## **MUSEUM VISITORS**

The Contemporary Austin is a public institution. Please be mindful of museum patrons and art school students while taking photographs.

## **PHOTO CREDIT**

If photographs are published, The Contemporary Austin Laguna Gloria must be credited. Please send a copy to the Press Office (c/o Marketing & PR Manger, The Contemporary Austin, 3809 W. 35<sup>th</sup> Street, Austin TX 78703).

## **INDEMNIFICATION**

Photographers will indemnify, defend, and hold harmless the MUSEUM, its employees, officers, directors, exhibiting artists, lenders, and affiliates from and against any and all costs, claims, liabilities, or damages incurred (including without limitation all attorneys' fees) that arise out of or relate to: (a) the shoot; (b) Photographer's use of the Recorded Footage; or (c) Photographer's breach of these regulations. Photographer's obligation to indemnify is subject to the condition that it is given primary control of and all reasonably requested assistance (at Photographer's expense) for the defense of such Claims, with counsel reasonably satisfactory to the Indemnified Parties, provided that the Indemnified Parties shall not be required to admit liability. Without limiting the foregoing, the Indemnified Party or Parties may participate in the defense at its or their own expense and with their own counsel, provided that if the Indemnified Party or Parties reasonably conclude the Photographer has conflicting interests or different defenses available with respect to such Claim(s), the reasonable fees and expenses of one counsel to the Indemnified Parties will be considered "costs" for the purposes of this Section. Photographer shall not enter into or acquiesce to any settlement containing any admission of or stipulation to any guilt, fault, liability, or wrongdoing on the part of the Indemnified Parties, or which would otherwise adversely affect the Indemnified Parties, without MUSEUM's prior written consent. Photographer shall keep the Indemnified Parties advised of the status of the Claims and the defenses thereof and shall consider in good faith the recommendations made by the Indemnified Parties with respect thereto.

## **PERSONAL ITEMS**

The Contemporary Austin is not responsible for any personal belongings. Shoots are required to keep the shooting areas tidy. Clients must remove all personal items from the bathrooms and place trash, including hangers, in the receptacles.

## **FACILITIES**

Clients are required to ask the Rentals Department in advance to close the iron gate in the Driscoll Villa Ballroom. Palm tree wraps cannot be removed. Furniture cannot be moved without the explicit permission of the Rentals staff. Lighting cannot be adjusted. Bulbs cannot be removed or taken out. Doors can only be opened with the approval of Visitor Services.

## PERMISSIONS

The MUSEUM does not represent or warrant that it owns or controls the rights to any or all of the works shot located on museum property. The PHOTOGRAPHER understands and agrees that the permissions granted under this Agreement exclude any and all copyrights, other proprietary rights, rights of privacy, or rights of publicity (whether any such rights arise under the law of the United States, other countries, or other jurisdictions) owned by other persons or entities other than MUSEUM. It is the PHOTOGRAPHER's responsibility to obtain any and all such other permissions or licenses necessary to reproduce or otherwise use the any reproductions or images resulting from the shoot in accordance with this Agreement. Portraits with artwork on Museum grounds is discouraged.

## OTHER

Outside props for photography must be approved in advance (furniture, cars etc). No nudity. The Contemporary Austin reserves the right to remove any client and/or photographer if these guidelines are not strictly followed (without refund). Other photo shoots may be scheduled during the time of your appointment. Please take care to share the dressing area and all areas.

We appreciate your business. Thank you for thinking of The Contemporary Austin

Appointment Date/Time\_\_\_\_\_

Patron Name (Print)\_\_\_\_\_ Date\_\_\_\_\_

Patron Signature\_\_\_\_\_ Date sent\_\_\_\_\_

Photographer Name\_\_\_\_\_ Who paid\_\_\_\_\_

Credit Card #\_\_\_\_\_

Name on Card\_\_\_\_\_

Expiration Date\_\_\_\_\_ Zip Code \_\_\_\_\_ CVC Code\_\_\_\_\_

Signature\_\_\_\_\_